

THE HONG KONG CONSTRUCTION ASSOCIATION LIMITED

BUSINESS PLAN OF EXECUTIVE COMMITTEE (2019 – 2021)

Objective 1: Increase and Unify the Membership

ACTION PLAN			MEASUREMENT INDICATORS
ACTIVITY	TIMING	RESPONSIBILITY / RESOURCES	
1.1 <u>Membership</u> Increase membership number and coverage (i.e. SME)	Regularly	Executive Committee, Administrative Team	Number of new members
1.2 <u>Communication with Members</u>			
A. Increase contact with Members, solicit their opinions and comments through organising regular forums and meetings	Regularly and monthly	President, Executive Committee, Committees Secretaries	Number of forums and meetings held; Number of Members participated
B. Keep Members informed of important issues of HKCA and the industry (such as Council's decisions, meeting records, Business Plans, legislative bill and government policies etc.)	E-bulletin: Weekly Newsletter: Quarterly Circular: As required Website: Regularly	Executive Committee, Committees Secretaries, Administrative Team	Website revamp; Prompt updating of information; Number of weekly e-bulletins, quarterly Newsletter and circular on important issues by mass fax
1.3 <u>Improving Standards</u>			
A. Monitor and direct the operation of industry and issue committees	Regularly	Executive Committee, Industry Committees Chairmen, Committees Secretaries	Monthly review of committee reports
B. Improve HKCA Members' Safety Performance	Regularly	Executive Committee, Industry Committees Chairmen	Members' accident records and statistics

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BUSINESS PLAN OF EXECUTIVE COMMITTEE (2019 – 2021)

Objective 2: Extend the influence of HKCA with the Government, CIC, the private sector and the community as the voice of the industry in a proactive manner

ACTION PLAN			MEASUREMENT INDICATORS
ACTIVITY	TIMING	RESPONSIBILITY / RESOURCES	
2.1 <u>HKCA's External Representatives</u>			
A. Appoint qualified and suitable candidates to key external representation posts	Ongoing	Executive Committee, Chief Executive	External Representatives' Appointment; Recording and Tracking System
B. Liaise with HKCA's external representatives to comprehend and direct the development of important issues	Ongoing	Executive Committee, Industry Committees Chairmen, Chief Executive	Reports from HKCA's external representatives; Results of the issues
2.2 <u>Government, other public bodies and private sector developers</u>			
A. Continue to promote the REDA/HKCA Safety Partnering Programme	Ongoing	Executive Committee, HKCA representatives in the Committees, Health & Safety Committee	Contents of subsequent activities; Accident rate of private sector projects
B. Actively participate in public committees and Board such as BCC, GBC, LDAC, CIC, PCFB, and OSHC etc.	Ongoing	Executive Committee, HKCA representatives in the Task Forces and Committees	Issues and proposals raised; Feedbacks and implementation of HKCA initiatives
C. Make representation on behalf of the industry to LegCo and key industry partners, including Government Bureaux/Departments on key social and industry issues	As and when required	Executive Committee, Chief Executive	Papers submitted; Leading the Construction Industry Alliance (CIA) and other stakeholders on industry issues

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BUSINESS PLAN OF EXECUTIVE COMMITTEE (2019 – 2021)

Objective 2: Extend the influence of HKCA with the Government, CIC, the private sector and the community as the voice of the industry in a proactive manner (Continued)

ACTION PLAN			MEASUREMENT INDICATORS
ACTIVITY	TIMING	RESPONSIBILITY / RESOURCES	
D. Continual dialogue and working relationship between HKCA and all related industry professional associations/unions	Ongoing	Executive Committee, Council Members, Chief Executive	Co-operation on issues with other industry stakeholders
2.3 <u>Construction Industry Council (CIC)</u>			
A. Actively reflect HKCA Members' views in the Council	Ongoing	Representatives of HKCA in CIC and its Working Groups	Monthly CIC representatives' reports
B. Promote HKCA Council's objectives and support actions for the benefit of the industry as whole	Ongoing	Representatives of HKCA in CIC and its Working Groups	Provide HKCA submissions through HKCA representatives in CIC and Task Force

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Objective 2: Extend the influence of HKCA with the Government, CIC, the private sector and the community as the voice of the industry in a proactive manner (Continued)

ACTION PLAN			MEASUREMENT INDICATORS
ACTIVITY	TIMING	RESPONSIBILITY / RESOURCES	
2.4 <u>Public Affairs Programme</u>			
A. Construction Safety Fund (CSF)	Ongoing	CSF Committee Committee Secretaries	Applications approved; Public engagement and promotion
B. Construction Charity Fund (CCF)	Ongoing	President, Chief Executive, CCF Founder Members, Administrative Team	Amount of Donation; Fund-raising events and Amount of Contribution
C. Accident Relief Fund (operated by LHC)	Ongoing	Representatives in the LHC's Benevolent Fund, Executive Committee	Regular reports and resources allocation
D. Scholarship for CityU and PolyU Construction Students Bursary	Ongoing	Executive Committee, Accounting Team, Administrative Team	Number of applicants and recipients; Review annually to meet resources allocation
E. Press Release, Conference and Media Gathering to promote HKCA initiatives and views in public domain	As and when required	President, Chief Executive, subject matter Expert, PR Firm	Regular media engagement; Views quoted in public domain

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Objective 3: Maintaining a viable and sustainable finance model

ACTION PLAN			MEASUREMENT INDICATORS
ACTIVITY	TIMING	RESPONSIBILITY / RESOURCES	
3.1 Maintain regular sources of income to meet the regular expenditure	Ongoing	Honorary Treasurer, Council, Industry Committees	Members' contribution, Investment and Year-end financial result
3.2 Future development plan of HKCA	Ongoing	Executive Committee, Chief Executive	Long-term plan

Objective 4: Endeavour to improve the business environment for main contractors

ACTION PLAN			MEASUREMENT INDICATORS
ACTIVITY	TIMING	RESPONSIBILITY / RESOURCES	
4.1 Keep sustainable Government construction workload in 2019 and beyond	Ongoing	Executive Committee, Chief Executive	Level of expenditure in 2019 and beyond; Leading CIA and other stakeholders
4.2 Promote the adoption of alternative contract procurement arrangements for public sector construction	Ongoing	Executive Committee, Chief Executive	Government's adoption of alternate contract procurement arrangements
4.3 Lobby Government and Developers to eliminate unfair main contract terms, i.e. Security of Payment Legislation (SOPL) and Occupational Safety & Health Legislation (OSHL)	Ongoing	Executive Committee, Chief Executive	Progressively eliminate unfair contract terms and trade practices

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BUSINESS PLAN OF EXECUTIVE COMMITTEE (2019 – 2021)

Objective 5: Improve Construction Labour Shortage

ACTION PLAN			MEASUREMENT INDICATORS
ACTIVITY	TIMING	RESPONSIBILITY / RESOURCES	
5.1 To pursue the Government to improve measures the Supplementary Labour Scheme (SLS)	Ongoing	Assigned Champions, Chief Executive	Progress of Initiatives adopted
5.2 Work with CIC to train more new workers	Ongoing	CITB Chairperson, Chief Executive and HKCA Members	Number of new and active recruits

Objective 6: A Series of Events for the HKCA 100th Anniversary Celebration

ACTION PLAN			MEASUREMENT INDICATORS
ACTIVITY	TIMING	RESPONSIBILITY / RESOURCES	
6.1 A series of Flagship Events	Ongoing	Assigned Champions, Chief Executive, Committees Secretaries, Administrative Team, PR Firm	Progress and feedback; Number of events and participants
6.2 Public Engagement	Ongoing	Chief Executive, Committees Secretaries, Administrative Team, PR Firm	Media engagement and results of publicity

THE HONG KONG CONSTRUCTION ASSOCIATION LIMITED
BUSINESS PLAN OF BUILDING COMMITTEE (2019 – 2021)

Objective 1 : Unify the membership

ACTION PLAN			MEASURES AND MONITORING
ACTIVITY	TIMING	RESPONSIBILITY / RESOURCES	
(1) Survey BC Members for "Topics of Discussion"	Monthly BC Meeting	BC Members	Notes of Meeting, Surveys
(2) Membership Drive	Regular Lunch Meeting with Potential Member/ Non Active Member	Panel Of BC Executives	Notes of Meeting
(3) Publish BC's achievement yearly	Year End	Secretariat Office / Consultant	BC Report / Sustainability Report

Objective 2 : Improve sub-contracting system including information sharing of subcontractors works

ACTION PLAN			MEASURES AND MONITORING
ACTIVITY	TIMING	RESPONSIBILITY / RESOURCES	
(1) Encourage Member to use registered subcontractor only	On-going	BC Members /Secretariat Office	Subcontractors / Workers list
(2) Establish outstanding subcontractors/workers list	On-going	BC Members	

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BUSINESS PLAN OF BUILDING COMMITTEE (2019 – 2021)

Objective 3 : Influence Government Procurement System

ACTION PLAN			MEASURES AND MONITORING
ACTIVITY	TIMING	RESPONSIBILITY / RESOURCES	
(1) Identify problem and meet relevant government departments to identify possible solution.	Monthly BC Meeting / Regular Meeting With Government Departments	BC Members / Respective Working Group	Notes of Meeting/Reports
(2) Industrial enhancement by reviewing existing statutory requirements and industrial practices.	Monthly BC Meeting / Regular Meeting With Government Departments; Professional Institutions and Relevant Construction Associations / Stakeholders	BC Members /Respective Working Group	Notes of Meeting/Research Reports
(3) Review unreasonable HA contract requirements	Monthly BC Meeting / Regular Meeting With HA	BC Members / Task Force	Notes of Meeting/Reports
(4) Industrial Visits	Yearly	BC Members /Respective Working Group	Reports
(5) NEC Form of Contract for ArchSD Projects	Monthly BC Meeting / Regular Meeting With Government Departments	BC Members /Respective Working Group	Notes of Meeting/Reports

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BUSINESS PLAN OF BUILDING COMMITTEE (2019 – 2021)

Objective 4 : Building Committee Tasks

ACTION PLAN			MEASURES AND MONITORING
ACTIVITY	TIMING	RESPONSIBILITY / RESOURCES	
(1) To pursue for more reasonable government regulation.	On-going	BC Members / Respective Working Group	Notes of Meeting
(2) To persuade government to adopt better tender award system and consistent levels of spending on small / medium / large size projects	On-going	BC Members / Respective Working Group	Notes of Meeting
(3) Review Pay for Training / Safety / Environmental Scheme for public works contracts	On-going	BC Members / EC / H&SC Members Respective Working Group	Notes of Meeting/Report
(4) To persuade CIC to condemn Unfair Contracts Conditions from Client Bodies	On-going	BD Members	Notes of Meetings / Template for Unfair Contract List

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BUSINESS PLAN OF BUILDING COMMITTEE (2019 – 2021)

(5) Macau Sub-group	On-going	BC Members / Respective working group BC Members	Notes of Meeting
(6) Promote Corporate Social Responsibility to uplift industrial image	On-going	BC Members / Respective working group	Notes of Meeting / Social Event Participation
(7) To persuade HA to review the PASS / MASS system	On-going	BC Members / Maintenance Sub- committee Members / Respective working group	Notes of Meeting / Report
(8) Adoption of Innovative Construction Technologies	On-going	BC Members/ Respective working group	Notes of Meeting / Report
(9) Modular Integrated Construction (MiC)	Monthly BC Meeting / Regular Meeting With Government Departments	BC Members /Respective Working Group	Notes of Meeting/Reports

THE HONG KONG CONSTRUCTION ASSOCIATION LIMITED
BUSINESS PLAN OF CIVIL ENGINEERING COMMITTEE (2019 - 2021)

Objective : to foster a safe, harmonious and sustainable industry environment for CEC Members to flourish and excel in their chosen areas of specializations.

ACTION PLAN			MEASURES AND MONITORING
ACTIVITY	TIMING	RESPONSIBILITY / RESOURCES	
<p>1. Follow up previous actions taken, and keep the following items on the agenda:</p> <p>a. To persuade DEVB to adopt more equitable "Allocation of Risk" in particular concerns on implementation NEC for public projects,</p> <p>b. To persuade DEVB to adopt a more balance Tendering Assessment System on Quality / Sustainability / Price,</p> <p>c. To persuade DEVB to adopt an equitable Contractors' Performance Reporting System,</p>	On-going	<p>CEC Task Forces / Working Groups</p> <p>Task Forces lead by Vice Chairmen</p> <p>Chairman's participation in the DevB's Building Contractors Committee meeting</p>	<p>Meetings, Consultation Briefings, Correspondences, Tender forums</p>
<p>2. Campaigns to promote construction activities</p> <p>a. public engagement activities related to construction of major public work projects and developments for Hong Kong,</p> <p>b. Working with various organizations and association on Safety Initiatives to ensure the construction areas become safer places of work,</p> <p>c. Monitoring roll-out status of public works and major civil engineering projects,</p>	On-going	CEC Members	Public Forums / conferences / LegCo Panels
	On-going	Task Force lead by Vice Chairmen	Provide supports to Members to implement safety schemes
	On-going	Task Force lead by Vice Chairmen	Periodically update on the public works status
<p>3. Client – Contractor Partnership Program</p> <p>Engage with Works Departments / Quasi Government organizations informally to foster partnership. Attention will be focused on:</p> <p>a. promotion of the "Landau Tomorrow Vision" that was announced in the Policy address by the HKSAR Chief Executive in Oct 2018,</p> <p>b. Re-engage MTR Partnership program,</p>	On-going	CEC Members	Luncheons, briefings, consultations and meetings
	On-going	Task Force lead by Vice Chairmen	
	On-going	Task Force lead by Vice Chairmen	

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BUSINESS PLAN FOR PILING CONTRACTORS COMMITTEE (2019 – 2021)

Objective and Targets	Timeframe	Responsibility / Resources	Measurement Method / Indicators
Objective 1: Pursuing better business environment and level playing field in the piling industry			
1.1 Maintain close and good working relationship with the appropriate authorities and stakeholders to push for stable and sustainable piling workload, enhance procurement system, streamline procedures and working conditions <ul style="list-style-type: none"> – Architectural Services Department – Building Department – CEDD GEO – Housing Department 	On-going action	PCC	Measured in terms of progress and achievement of targets
Objective 2: To promote good practice in piled foundation works			
2.1 Exchange experience and knowledge with counterparts of global cities	Annually	PCC	Measured in terms of number of activities held
2.2 Agree on focus of experience / knowledge sharing	Ongoing action	PCC	Measured in terms of progress and achievement of targets
2.3 Develop good design and construction practices together with appropriate authorities	Ongoing action	PCC	Measured in terms of progress and achievement of targets

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BUSINESS PLAN OF SITE INVESTIGATION COMMITTEE (2019 – 2021)

Objective and Targets	Timeframe	Responsibility / Resources	Measurement Method / Indicators
Objective 1: Pursuing better business environment and level playing field in the GI industry			
1.1 Maintain close and good working relationship with the appropriate authorities and stakeholders to push for stable and sustainable GI workload, enhance procurement system, streamline procedures and working conditions <ul style="list-style-type: none"> – Geotechnical Engineering Office – Architectural Services Department – Housing Department – Building Department 	On-going action	SIC	Measured in terms of progress and achievement of targets
Objective 2: Promoting good practice in GI works			
2.1 Explore new methods of sealing for soil samples	2019	SIC & Working Group	Measured in terms of progress and achievement of targets
2.2 Develop a user friendly version of the Good Practice and Safety Handbook for frontline operatives	2020	SIC & Working Group	Measured in terms of progress and achievement of targets

THE HONG KONG CONSTRUCTION ASSOCIATION LIMITED
BUSINESS PLAN OF SITE INVESTIGATION COMMITTEE (2019 – 2021)

Objective 3: Developing a succession plan for GI industry				
3.1	Liaise with CIC on various training courses for drillers and drilling labourers, and statistics for trade test certified drillers in the GI market	Ongoing	SIC	Measured in terms of progress and achievement of targets
3.2	Arrange technical site visits for the HKU Earth Science undergraduates in order to strengthen connection and cooperation with the education institute for training more talent professionals for the GI industry.	Ongoing	SIC & Working Group	Measured in terms of progress and achievement of targets
3.3	Continue organize technical seminars for ground investigation activities for our junior practitioners.	2019 -2020	SIC & Working Group	Measured in terms of progress and achievement of targets

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BUSINESS PLAN OF SME COMMITTEE (2019 – 2021)

Objective1: SME Membership Drive & Training

ACTION PLAN			MEASURES AND MONITORING
ACTIVITY	TIMING	RESPONSIBILITY / RESOURCES	
SME Committee Meetings	10 per annual	Secretariat	Minutes and Reports
SME Executive Panel Meetings	2 per annual	Secretariat	Minutes and Reports
SME Gatherings Identify and recruit HKCA Members to join SME Committee and Task Forces	10 per annual On-going	Secretariat SME Members	Lunch after SME meetings Attendance of meeting & events
Training Courses / Schemes AS training course (Co-organized with HKICM) HKIE Training Scheme A HKICM / SME Conference Other courses including SME meeting briefings	2 per annual On-going Biennial On-going	Vice Chairman Vice Chairman Vice Chairman Vice Chairman	Report / survey Report / survey Report / survey Report / survey
Study Trips including Overseas Visit	Biennial	Vice Chairman	Report / Survey
Working with other Institutions / Associations Alignment of goals on industry issues with CASA, HKFEMC, HKGBCA, HKICM, HKIE and RCA	On-going	Working Groups lead by Vice Chairman	Report / Survey / Gatherings

THE HONG KONG CONSTRUCTION ASSOCIATION, LIMITED
BUSINESS PLAN OF SME COMMITTEE (2019 – 2021)

Objective 2: Promote Enhancements Including Knowledge Management, Safety & Environmental

ACTION PLAN			MEASURES AND MONITORING
ACTIVITY	TIMING	RESPONSIBILITY / RESOURCES	
Promotion of Site Safety including meetings with the Labour Department & CIC and working with the Health and Safety Committee	On-going	Chairman & Vice Chairman	Meeting / report / event
AS / RGBC registration reform pursue with other associations and institutions	On-going	Vice Chairman	Report / Survey
Knowledge Sharing of Good Practices and Innovative Construction Products & Techniques	On-going	Vice Chairman	Report / Survey

Objective 3: Identify Industry Concerns and Sourcing of Potential Solutions

ACTION PLAN			MEASURES AND MONITORING
ACTIVITY	TIMING	RESPONSIBILITY / RESOURCES	
Group Procurement HKCA Insurance Facility & Bond Facility : to establish Safety Benchmark Index such as "Gold, Silver & Bronze" for identifying safety performance of participants.	On-going	Working Groups lead by Vice Chairman	Report / Survey
SME Corporate Social Responsibility Fund	On-going	Vice Chairman	Identify proposals for SME Committee to consider

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BUSINESS PLAN OF SME COMMITTEE (2019 – 2021)

Objective 4: To Seek Measures to Support SME and Reflect Concerns to the Government

ACTION PLAN			MEASURES AND MONITORING
ACTIVITY	TIMING	RESPONSIBILITY / RESOURCES	
<p>SME Wish List</p> <p>Pursue the SME Wish List with Development Bureau and other Government Departments</p>	On-going	Working Groups lead by Vice Chairman	Report / Survey
<p>SME Digest</p>	Biannual	Vice Chairman acting as Chief Editor	Publication
<p>Provide timely industry news to SME Members</p>	On-going	Secretariat	Email / fax ..etc

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BUSINESS PLAN OF ENVIRONMENTAL COMMITTEE (2019 – 2021)

Objective and Targets	Timeframe	Responsibility / Resources	Measurement Method / Indicators
Objective 1: Pursuing betterment of our members' environmental performance and streamlining compliance of environmental regulations and non-statutory requirements			
1.1 Actively reflect our members' views to relevant Government Departments on promulgation and/or enforcement of statutory regulations and requirements	On-going action	EC	Measured in terms of progress and achievement of targets
1.2 Participate through the Construction Industry Council Committee on Environmental to reflect views in industry issues and put forward suggestions	On-going action	HKCA Representatives	Measured in terms of progress and achievement of targets
1.3 Maintain close and good working relationship with the appropriate authorities and stakeholders to push for better environmental performance	On-going action	EC	Measured in terms of progress and achievement of targets
1.4 Participation in various joint liaison groups with the appropriate authorities and stakeholders.	On-going action	EC	Measured in terms of number of meetings held

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BUSINESS PLAN OF ENVIRONMENTAL COMMITTEE (2019 – 2021)

Objective and Targets	Timeframe	Responsibility / Resources	Measurement Method / Indicators
Objective 2: Sustaining environmental promotional programme in collaboration with all stakeholders within the construction industry			
2.1 Proactive participation in various green campaigns with the Government and stakeholders and support to drive improvement on low carbon, minimizing C&D waste and clean energy construction in Hong Kong	Ongoing action	EC	Measured in terms of number of promotion activities held
2.2 Promote and keep abreast of new environmental initiatives and green technology for use in construction industry	Ongoing action	EC	Measured in terms of progress and achievement of targets
2.3 Continue organize the “Hong Kong Construction Environmental Awards” in collaboration with Environmental Protection Department and stakeholders	Annually	EC	Measured in terms of progress, number of companies taking part in the award competition, and number of award companies

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BUSINESS PLAN OF ENVIRONMENTAL COMMITTEE (2019 – 2021)

Objective and Targets	Timing	Responsibility / Resources	Measurement Method / Indicators
Objective 3: Nurturing an enduring green culture in the construction industry			
3.1 Continue organize environmental conference, seminars, etc. with the themes evolved and shaped by the industry's interests and needs	Topic and date to be confirmed	EC	Measured in terms of number of training sessions and activities organized
3.2 Promote the latest environmental information and knowledge sharing to members	Ongoing action	Secretariat	Measured in terms of the contents of posting materials to members

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BUSINESS PLAN OF HEALTH AND SAFETY COMMITTEE (2019 – 2021)

Objective and Targets	Timeframe	Responsibility / Resources	Measurement Method / Indicators
Objective 1: Pursuing betterment of our members' safety performance and streamlining compliance of safety regulations and non-statutory requirements			
1.1 Actively reflect our members' views to relevant Government Departments on promulgation and/or enforcement of statutory regulations and requirements	Ongoing action	HSC Panel Members & Task Groups	Measured in terms of progress and achievement of targets
1.2 Participate through the Construction Industry Council Committee on Construction Safety to reflect views in industry issues and put forward suggestions	Ongoing action	HKCA Representatives	Measured in terms of progress and achievement of targets
1.3 Maintain close and good working relationship with the appropriate authorities and stakeholders to push for better safety performance	On-going action	HSC Panel Members & Task Groups	Measured in terms of number of meetings held
1.4 Participation in various joint liaison groups with the appropriate authorities and stakeholders	On-going action	HSC Task Groups	Measured in terms of number of meetings held

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BUSINESS PLAN OF HEALTH AND SAFETY COMMITTEE (2019 – 2021)

Objective and Targets	Timeframe	Responsibility / Resources	Measurement Method / Indicators
Objective 2: Sustaining health and safety promotional programme in collaboration with all stakeholders within the construction industry			
2.1 Set safety targets that our working environment would reach to the standards of global best practice	Annually	HSC	Measured in terms of setting and publicizing the safety targets to members
2.2 Proactive participation in various safety campaigns with the Government and stakeholders and support to drive improvement on better workplace safety	Annually	HSC	Measured in terms of number of promotion activities held
2.3 Promote and keep abreast of new safety initiatives and technology for use in construction sites	Annually	HSC	Measured in terms of progress and achievement of targets
2.4 Continue organize safety award programmes in collaboration with the Government and stakeholders	Ongoing action	HSC	Measured in terms of progress, numbers of companies taking part in the award competition and number of award companies

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BUSINESS PLAN OF HEALTH AND SAFETY COMMITTEE (2019 – 2021)

Objective and Targets	Timeframe	Responsibility / Resources	Measurement Method / Indicators
Objective 3: Inculcating a safety culture at all levels in the construction industry			
3.1 Continue organize safety conference, seminars, training activities etc. with the themes evolved and shaped by the industry's interests and needs	Topic and date to be confirmed	HSC	Measured in terms of number of training sessions and activities organized
3.2 Promote latest safety information and knowledge sharing to members	Ongoing action	Secretariat	Measured in terms of the contents of posting materials to members

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BUSINESS PLAN OF YOUNG MEMBERS SOCIETY (2019 - 2021)

Objective 1: Nurture young person for the construction industry		
Activities	Schedule	Resources
<p>1. YMS introductory talks to freshmen studying in tertiary education institutions during orientation periods,</p> <ul style="list-style-type: none"> - To encourage students studying construction related disciplines to participate in YMS activities by applying for YMS Memberships 	August to November	Student Society, Department, YMS web page, Facebook, Instagram, other electronic communication tools, promotion booths with souvenirs, pamphlets, and posters

Objective 2: Promote and enhance young members' understanding of the construction industry		
Activities	Schedule	Resources
<p>2.1 Local Site Visits</p> <ul style="list-style-type: none"> - To provide opportunities for students to enhance their experience and understanding of construction practices 	Bi-monthly	YMS Event Management Web, Facebook, Instagram and other electronic communication tools, promotion through student representatives with pamphlets and posters
<p>2.2 Summer Internship Programme</p> <ul style="list-style-type: none"> - To provide YMS student members opportunities to gain summer working experiences with main contractors 	Annual	YMS Recruitment System, Facebook, Instagram and other electronic communication tools, promotion at institutes with pamphlets and posters
<p>2.3 Overseas Site Visit</p> <ul style="list-style-type: none"> - To broaden experience of YMS members and strengthen the bonds for Student Members, Councils and Officers 	Annual	YMS Event Management Web, Facebook, Instagram and other electronic communication tools, promotion through student representatives with pamphlets and posters Promotion material at close of event

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BUSINESS PLAN OF YOUNG MEMBERS SOCIETY (2019 - 2021)

<p>2.4 Meet with Industry's Leaders</p> <ul style="list-style-type: none"> - To provide a platform for government officials to share their experiences with YMS student members - To maintain a close relationship between HKCA and YMS members / to provide an opportunity of interaction between senior management and young members / to provide a platform for discussion on specific topics of the industry 	<p>Quarter</p>	<p>YMS Event Management Web, Facebook, Instagram and other electronic communication tools, promotion at institutes with pamphlets and posters</p> <p>Identify and invite suitable candidates to host informal gatherings with students</p>
<p>2.5 Let's Fill The Gap</p> <ul style="list-style-type: none"> - To provide an opportunity to YMS Students to learn and get inspired from government officials and industrial Leaders by sharing the view of points on the social issues 	<p>Quarter</p>	<p>YMS Event Management Web, Facebook, Instagram and other electronic communication tools, promotion at institutes with pamphlets and posters</p> <p>Identify and invite suitable candidates to participate in the debate</p>

Objective 3: Assist young members / professionals' personal professional growth and career development

Activities	Schedule	Resources
<p>3.1 Recruitment Fair</p> <ul style="list-style-type: none"> - To provide YMS student members opportunities to work for HKCA Members' companies 	<p>Annual</p>	<p>YMS Event Management Web, Facebook and other electronic communication tools, liaise with HKCA members' HR departments, promotion at institutes with posters and departments</p> <p>Number of application, vacancies and success recruitment.</p>

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BUSINESS PLAN OF YOUNG MEMBERS SOCIETY (2019 - 2021)

<p>3.2 Interview Skills Workshop</p> <ul style="list-style-type: none"> - To offer YMS Student an opportunity to acquire the essential skills of the interviews and provides winning tips to pass challenging rounds of interviews 	<p>Annual</p>	<p>YMS Event Management Web, Facebook, Instagram and other electronic communication tools, liaise with HKCA members' HR departments, promotion at institutes with posters and departments</p>
<p>3.3 Career Talk</p> <ul style="list-style-type: none"> - To share about job nature and career prospects to graduate 	<p>Mar to May</p>	<p>YMS Event Management Web, Facebook, Instagram and other electronic communication tools, liaise with HKCA members' HR departments, promotion at institutes with posters and departments</p>
<p>3.4 Executives Development Programme</p> <ul style="list-style-type: none"> - To foster exchange of ideas and enhances between China and Hong Kong construction professionals - to broaden young professionals horizons and understand on the blueprint of country's future development 	<p>Annual</p>	<p>HKCA members, Company Young Professionals Group, Newsletters and poster</p>
<p>3.5 Young Professionals Connection</p> <ul style="list-style-type: none"> - CPD Seminars, Industry's Gatherings, Overseas Delegation, Luncheon with Young Professionals 	<p>Quarter</p>	<p>YMS Event Management Web, Facebook and other electronic communication tools, promotion at institutes with pamphlets and posters</p>

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BUSINESS PLAN OF YOUNG MEMBERS SOCIETY (2019 - 2021)

Objective 4: Improve public recognition of construction personnel		
Activities	Schedule	Resources
<p>4.1 Community Services / Volunteer Project</p> <ul style="list-style-type: none"> - To contribute to community and to raise the social responsible and awareness of YMS Members 	Annual	YMS Event Management Web, Facebook, Instagram and other electronic communication tools, promotion at institutes with pamphlets and posters
<p>4.2 Newsletter</p> <ul style="list-style-type: none"> - To improve recognition of YMS and to attract partnerships with other industry stakeholders 	Bi-annual	Mail, Mass email, YMS Event Management Web, other electronic communication tools and events
<p>4.3 Promotion Video and Launching</p> <ul style="list-style-type: none"> - To promote the construction industry as a plausible career option for young people 		YMS Event Management Web, Facebook, Instagram, YouTube and other electronic communication tools, promotion at institutes with pamphlets and posters
<p>4.4 Promotion to Secondary School</p> <ul style="list-style-type: none"> - To promote the construction industry as a plausible discipline option for secondary school students - To provide technical visit to students and let them know more about the industry 		<p>Cooperation with Hong Kong Repertory Theatre and Education Bureau to make a drama or Video for school touring</p> <p>Contact with Secondary School and prepare for the event</p>

THE HONG KONG CONSTRUCTION ASSOCIATION LIMITED

BUSINESS PLAN OF YOUNG MEMBERS SOCIETY (2019 - 2021)

<ul style="list-style-type: none"> - To organize Infrastructure Building Competition for raising awareness of the engineering professions among young people and enhance interest in studying related subjects 		<p>YMS Event Management Web, Facebook, Instagram and other electronic communication tools, promotion at institutes</p> <p>Cooperate with other co-organizers</p>
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Objective 5: Foster common values amongst young members		
Activities	Schedule	Resources
<p>5.1 Annual YMS Event</p> <ul style="list-style-type: none"> - To improve recognition of YMS and provide networking opportunity for our members 	<p>Annual</p>	<p>YMS Event Management Web, Facebook and other electronic communication tools, promotion at institutes with pamphlets and posters</p> <p>Source venue and prepare for the event</p>
<p>5.2 Industrial Event</p> <ul style="list-style-type: none"> - To provide an opportunity to members stay abreast of the latest industry news and developments and enable them to be a well-informed and prepared professional 		<p>Keep up with the news from the industry organization or association</p>