



• **Fax Transmission** •

Date : 13 April 2017  
To : All HKCA Members  
Page (with this page) : 2

Fax : By Mass Fax  
From : Angel Chiu  
Our Ref : 0200026754

Dear Members,

**Briefing on Amendments to the Standard Method of Measurement for Building Works (SMM4)**

The Standard Method of Measurement for Building Works has been in use since 2005 and over the years there were numerous changes in the construction method and procurement practice. A Committee, including representatives from HKCA, was established in 2015 to start reviewing it and updates to deal with modern practices will be incorporated as amendments to the current HKSMM4 targeted to release soon.

We have invited Dr Paul Ho, Chairman of the HKIS SMM Committee, to introduce these proposed amendments to Members prior to its formal release.

***The details of the Briefing Session are as below:***

**Date** : 28 April 2017 (Friday)  
**Venue** : 1 /F Conference Room, HKCA  
180-182 Hennessy Road, Wanchai, Hong Kong  
**Time** : 2:30pm-4:30pm  
**Language** : Cantonese with English presentation material  
**Fee** : HK\$200-

Members are encouraged to send in their **commercial staff** to attend. Interested members please **COMPLETE THE REGISTRATION AT EVENT SECTION OF MEMBER'S AREA of HKCA WEBSITE: <http://www.hkca.com.hk> before 26 April 2017.** An online registration tutorial is enclosed with this notice. Please feel free to contact Ms Fung Wong at 3978 8422 or Ms Angel Chiu at 3978 8413 for enrolment queries. In case of over subscription, the Secretariat may have to limit the number of attendance from individual Member Companies. We will issue confirmation to Members a week before the event.

Yours sincerely,

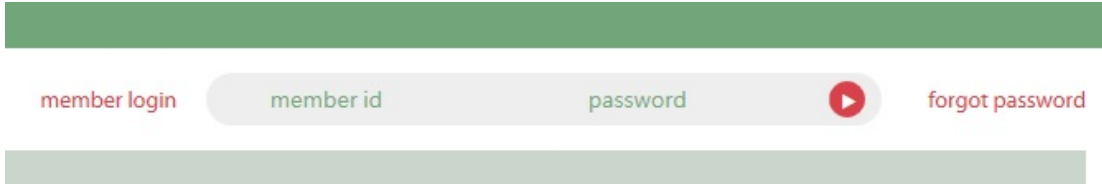
Thomas TSE  
Chief Executive

# TUTORIAL FOR ONLINE EVENT REGISTRATION

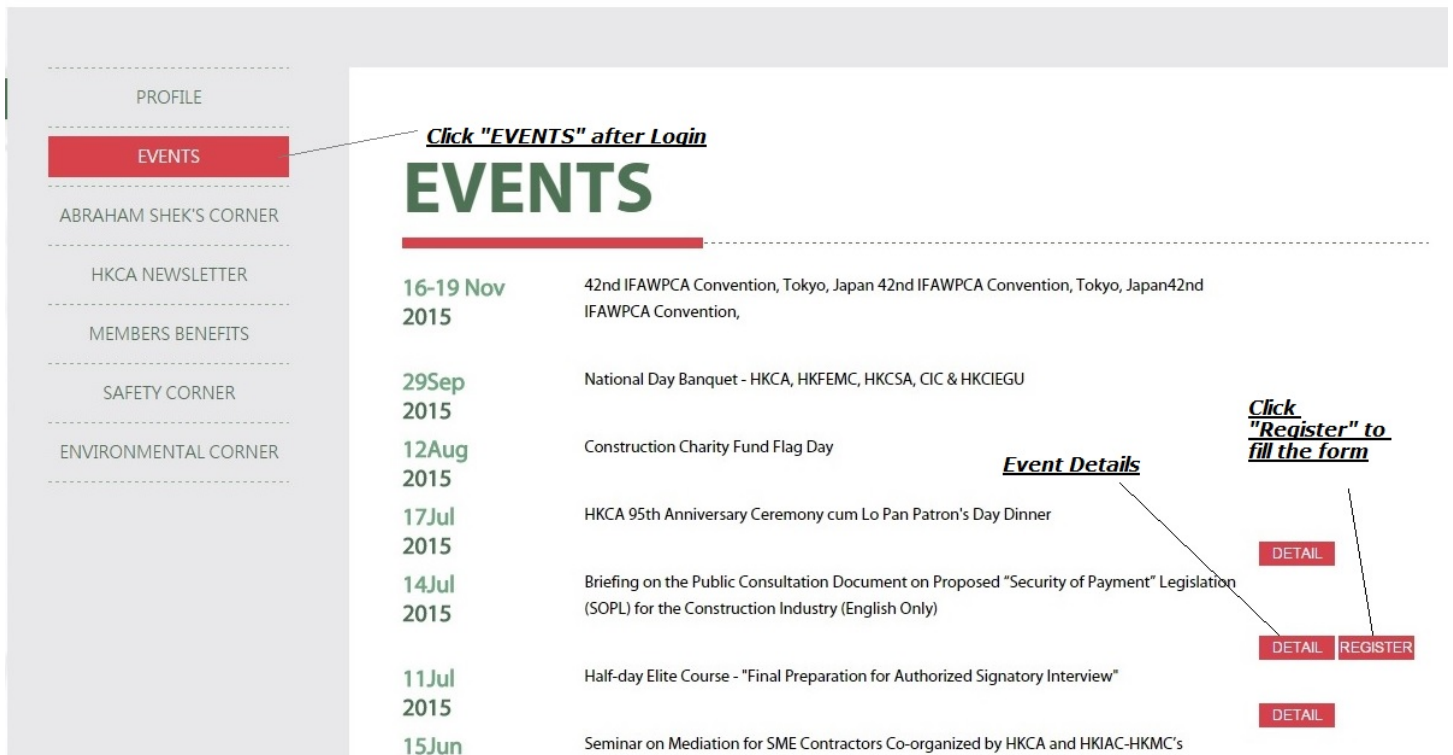
HKCA Website: <http://www.hkca.com.hk>

## 1. Login to Members' Area (Right Top Corner)

Member ID: HKCA Member No



## 2. Click "EVENTS" after login, you will see "DETAILS" and "REGISTER"



## 3. Fill in the Events Registration Form



## 4. A confirmation email will send to the party who has successfully enrolled